### **Annex 4.1.1 Project summary sheet**

(to be filled in and submitted by the LP - max 2 A4 pages)

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| --- | --- | --- | --- |
| **Project ref. no.** |  | **Project Acronym** |  |
| **Lead Partner** |  | | |
| **Project start date** |  | **Project end date** |  |
| **Visit type** | Mid-term Review  Additional check on the spot visit | **Visit number** |  |
| **Place of the visit** |  | **Date of the visit** |  |
| **JS/NIPs/National Authority/National Monitoring Unit** |  | | |

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| --- |
| **Achieved outputs per WP**  *Are the project outputs being timely and appropriately achieved as foreseen in the application form?* |
| *WP 1*  *WP 2*  *WP3* |
| **Financial progress/public procurements implementation schedule**  *Is the project financial management working properly? Are project finances managed properly through a regular financial reporting?* |
|  |
| **Overall implementation**  *Is the project progressing as expected? Are activities well coordinated? Are all partners sufficiently contributing to the achievement of project results? Are project results appropriately communicated? Are target groups of project activities sufficiently involved? Are sufficient measures set up for project outputs to be used far beyond the project life and/or to be transferred?* |
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| **Drawbacks/risks and mitigation measures undertaken**  *Are there any drawbacks and risks for the project? If yes which are the mitigation measures planned?* |
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| **PROGRESS WORKPLAN IMPLEMENTATION** | **CURRENT LEVEL OF ACHIEVEMENT** | **AF DELIVERY PERIOD** | **Updated DELIVERY PERIOD** |
| **WP title** |  |  |  |
| Del title | % | xx/xx/xxxx |  |
| Del title | % | xx/xx/xxxx |  |
| Del title | % | xx/xx/xxxx |  |
| Del title | % | xx/xx/xxxx |  |
| Output title | % | xx/xx/xxxx |  |
| **WP title** | % | xx/xx/xxxx |  |
| Del title | % | xx/xx/xxxx |  |
| Del title | % | xx/xx/xxxx |  |
| Output title | % | xx/xx/xxxx |  |
| ……..add lines if necessary | % | xx/xx/xxxx |  |
| RESULT title | % | xx/xx/xxxx |  |